Registered Pharmacy Technician Training Program - Checklist:

☐ **I have submitted the Application for Registered Pharmacy Technician Training Programs.**

☐ **I have submitted the following documentation as a Non-Employer-Based Program:**

- ○ *Evidence of licensure by the Florida Commission for Independent Education or equivalent licensing authority of another state or be within the public-school system of the State of Florida,*

- ○ *Sample Transcript and Sample Diploma,*

- ○ *Copy of curriculum, catalog or other course descriptions, and*

- ○ *Copy of Faculty Credentials (job description, resume or curriculum vitae).*

OR

☐ **I have submitted the following documentation as an Employer-Based Program:**

- ○ *Copy of Faculty Credentials (job description, resume or curriculum vitae),*

- ○ *Copy of curriculum, catalog or other course descriptions,*

- ○ *Sample evaluation to be filled out by participants at completion of program, and*

- ○ *Copy of an individual Certificate of Completion for the program.*

Before you submit…

- **Verify** your email address on the application. If you answered "YES" to "I want to be notified by email," the Board office will communicate via email first.

- **Check** your application to ensure it is complete; answer all questions on the application truthfully and to the best of your ability.

- Pursuant to the provisions set forth in Rule 64B16-26.351, FAC, the following programs are approved Registered Pharmacy Technician Training Programs and do not require application to the Board of Pharmacy:
    - o Pharmacy technician training programs accredited by a regional or national accrediting agency; a regional or national institutional accrediting agency; or a specialized accrediting agency recognized by the Secretary of the United States Department of Education;
    - o Pharmacy technician training programs accredited on or before December 1, 2018 by the American Society of Health-System Pharmacists (ASHP);
    - o Pharmacy technician training programs at institutions accredited on or before December 1, 2018 by the Southern Association of Colleges and Schools (SACS);
    - o Pharmacy technician training programs approved on or before December 1, 2018 by the Florida Commission for Independent Education (CIE);
    - o Pharmacy technician training programs provided by a branch of the federal armed services on or before December 1, 2018;
    - o Pharmacy technician training programs at institutions accredited on or before December 1, 2018 by the Council on Occupational Education (COE).

After you submit…

You may check your application status, make changes to your application, and direct inquiries to the Board office:

🌐 www.floridaspharmacy.gov

📧 MQA.Pharmacy@flhealth.gov

☎ (850) 245-4474

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